

**School Emergency Drills  
Documentation Form**

Type of Drill:

Time of Drill:

<u>X</u>	Fire Drill (5 required)(3 by 12/1)	<u>X</u>	Standard
_____	Tornado Drill (2 required – 1 in March)	_____	Class Change
_____	Shelter in Place (2 required)	_____	Recess
_____	Lock Down (2 required 1 prior to Dec 1)	_____	Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 10.19.20 Time Drill was held: 10:35 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 4 min 12 sec.

Total Participants: 500+ Remarks: all students and staff

This report is for Emergency Drill

Fire# <u>2</u>	out of 5 for school year <u>2020-21</u>
Tornado# _____	out of 2 for school year _____
Shelter IP# _____	out of 2 for school _____
Lockdown# _____	out of 2 for school _____

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R Peterson

Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112**