

**School Emergency Drills  
Documentation Form**

Type of Drill:

Time of Drill:

<u>      </u>	Fire Drill (5 required)(3 by 12/1)	<u>X</u>	Standard
<u>      </u>	Tornado Drill (2 required – 1 in March)	<u>      </u>	Class Change
<u>      </u>	Shelter in Place (2 required)	<u>      </u>	Recess
<u>X</u>	Lock Down (2 required 1 prior to Dec 1)	<u>      </u>	Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 2.24.21 Time Drill was held: 10:15 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 min 50 sec.

Total Participants: 500+ Remarks: all staff & students

This report is for Emergency Drill

Fire#	<u>      </u>	out of 5 for school year	<u>      </u>
Tornado#	<u>      </u>	out of 2 for school year	<u>      </u>
Shelter IP#	<u>      </u>	out of 2 for school	<u>      </u>
Lockdown#	<u>      </u>	out of 2 for school	<u>2020-2021</u>

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole B Peterson

Fire (fire chief or designee) present

Name and Title:       

MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL  
FAX NUMBER 866-7112