

# School Emergency Drills Documentation Form

**Type of Drill:**

- ☐ Fire Drill (5 required - 3 by Dec. 1)  
☐ Tornado Drill (2 required - 1 in March)  
☐ Shelter in Place (2 required)  
☒ Lock-down (2 required - 1 prior to Dec. 1)

**Time of Drill:**

- ☒ Standard  
☐ Class Change  
☐ Recess  
☐ Lunch

**Name of Reporting School:**

Meadow Ridge

Date of Drill:

03/31/0201

Time Drill was held:

10:15

☒ a.m.

☐ p.m.

Exact time required to evacuate/shelter/secure:

1 min 35 seconds

Total Participants:

350

Remarks:

This report is for the following Emergency Drill Year/Type/#:

School  
Year

20/21

Fire Drill #

Tornado #

Shelter IP #

Lock-down #

2

Name of person conducting drill:

Blake Bowman

Title of person conducting drill:

principal

Signature of person conducting drill:

*Blake R. Bowman*

Fire Chief present (or designee):

Title:

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**  
**FAX NUMBER 866-7112**