

## School Emergency Drills Documentation Form

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)

\_\_\_\_\_ Tornado Drill (2 required)( 1 in March)

\_\_\_\_\_ Shelter in Place (1 required)

\_\_\_\_\_ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

\_\_\_\_\_ Cardiac Drill (1 required by 10/31)

Time of Drill:

\_\_\_\_\_ Standard

X Class Change

X Recess

\_\_\_\_\_ Lunch

Name of Reporting School: Lakes

Date of Drill: 9.21.21 Time Drill was held: 1:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 4:03

Total Participants: 526 Remarks: \_\_\_\_\_

This report is for Emergency Drill

Fire# <u>1</u>	out of 5 for school year 20 <u>21</u> /20 <u>22</u>
Tornado# _____	out of 2 for school year 20____/20____
Shelter IP# _____	out of 1 for school year 20____/20____
Lockdown# _____	out of 2 for school year 20____/20____
Cardiac# _____	out of 1 for school year 20____/20____

Name of person conducting drill: Mindy McBinn

Title of person conducting drill: Principal

Signature of person conducting drill: Mindy McBinn

Fire (fire chief or designee) present  
Name and Title: N/A

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**  
**FAX NUMBER 866-7112**