

**School Emergency Drills
Documentation Form**

Type of Drill:

2

Fire Drill (5 required)(3 by 12/1)

Time of Drill:

X

Standard

Tornado Drill (2 required – 1 in March)

Class Change

Shelter in Place (2 required)

Recess

Lock Down (2 required 1 prior to Dec 1)

Lunch

Name of Reporting School:

Cannonsburg Elementary

Date of Drill:

11/4/21

Time Drill was held:

10:14

(a.m./p.m.)

Exact time required to evacuate/shelter/secure:

1:52.17

Total Participants:

210

Remarks:

Everyone did a great job walking out quietly & quickly to their spots.

This report is for Emergency Drill

Fire# _____

out of 5 for school year _____

Tornado# 2

out of 2 for school year 2021-2022

Shelter IP# _____

out of 2 for school _____

Lockdown# _____

out of 2 for school _____

Name of person conducting drill:

Matt Zokoe

Title of person conducting drill:

Principal

Signature of person conducting drill:

Matt Zokoe

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**