

## School Emergency Drills Documentation Form

Type of Drill:

Time of Drill:

Fire Drill (5 required)(3 by 12/1)	X	Standard
_____ Tornado Drill (2 required)( 1 in March)	_____	Class Change
X Shelter in Place (1 required)	___X___	Recess
_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)	_____	Lunch
_____ Cardiac Drill (1 required)		

Name of Reporting School: Lakes Elementary

Date of Drill: November 3, 2021

Time Drill was held: 1:30 PM

Exact time required to evacuate/shelter/secure:

Total Participants: 541

Remarks: \_\_\_\_\_

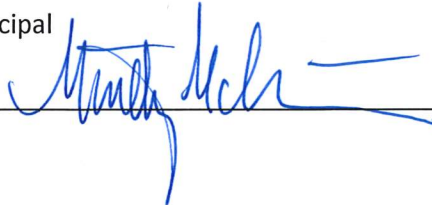
---

This report is for Emergency Drill	Fire#	out of 5 for school year 2021 /2022
	Tornado#	_____ out of 2 for school year 2021/2022
	Shelter IP #1	out of 1 for school year 2021/2022
	Lockdown#	_____ out of 2 for school year 2021/2022
	Cardiac#	_____ out of 1 for school year 2021/2022

Name of person conducting drill: Mindy McGinn

Title of person conducting drill: Principal

Signature of person conducting drill: \_\_\_\_\_



Fire (fire chief or designee) present

Name and Title: \_\_\_\_\_

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL**  
**FAX NUMBER 866-7112**