

**School Emergency Drills
Documentation Form**

Type of Drill:

Time of Drill:

X Fire Drill (5 required)(3 by 12/1)

X Standard

_____ Tornado Drill (2 required)(1 in March)

_____ Class Change

_____ Shelter in Place (1 required)

_____ Recess

_____ Lock Down (2 required)(1 prior to Dec 1 & 1 after Jan 1)

_____ Lunch

_____ Cardiac Drill (1 required)

Name of Reporting School: Parkside Elementary

Date of Drill: 11/5/21 Time Drill was held: 1:10 (a.m./p.m.) (p.m.)

Exact time required to evacuate/shelter/secure: 2:41

Total Participants: 324 Remarks: _____

This report is for Emergency Drill

Fire#	<u>3</u>	out of 5 for school year 20	<u>21</u>	/20	<u>22</u>
Tornado#	_____	out of 2 for school year 20	___	/20	___
Shelter IP#	_____	out of 1 for school year 20	___	/20	___
Lockdown#	_____	out of 2 for school year 20	___	/20	___
Cardiac#	_____	out of 1 for school year 20	___	/20	___

Name of person conducting drill: Larry Watters

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**