

**School Emergency Drills
Documentation Form**

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)

_____ Tornado Drill (2 required – 1 in March)

_____ Shelter in Place (2 required)

_____ Lock Down (2 required 1 prior to Dec 1)

Time of Drill:

X Standard

_____ Class Change

_____ Recess

_____ Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 1.13.22 Time Drill was held: 11:00 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 3 min 58 sec.

Total Participants: All Remarks: 500+ all staff & students

This report is for Emergency Drill

Fire# <u>4</u>	out of 5 for school year <u>2021-2022</u>
Tornado# _____	out of 2 for school year _____
Shelter IP# _____	out of 2 for school _____
Lockdown# _____	out of 2 for school _____

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R. Peterson

Fire (fire chief or designee) present
Name and Title: Mr. Myrick

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**