

**School Emergency Drills
Documentation Form**

Type of Drill:

X Fire Drill (5 required)(3 by 12/1)
_____ Tornado Drill (2 required – 1 in March)
_____ Shelter in Place (2 required)
_____ Lock Down (2 required 1 prior to Dec 1)

Time of Drill:

X Standard
_____ Class Change
_____ Recess
_____ Lunch

Name of Reporting School: Crestwood Elementary

Date of Drill: 4.12.22 Time Drill was held: 1:25 (a.m./p.m.)

Exact time required to evacuate/shelter/secure: 2 min 39 sec.

Total Participants: 500+ Remarks: all students + staff

This report is for Emergency Drill Fire# 5 out of 5 for school year 21-22
Tornado# _____ out of 2 for school year _____
Shelter IP# _____ out of 2 for school _____
Lockdown# _____ out of 2 for school _____

Name of person conducting drill: Nicole Peterson

Title of person conducting drill: Principal

Signature of person conducting drill: Nicole R. Peterson

Fire (fire chief or designee) present

Name and Title: _____

**MUST RETURN TO SECURITY OFFICE WITHIN 24 HOURS OF DRILL
FAX NUMBER 866-7112**