



# Rockford Public Schools

Quality Community – Quality Schools  
*Together Building a Tradition of Excellence*

## 2024-2025 In-District Transfer Request

The In-District Transfer Request Window will open for RPS Resident families **ONLY** on February 14, 2024, and will close at 4 pm on February 27, 2024. This transfer request is for consideration of school placements outside of the residence area.

1. If you do not wish to have your child attend a school different from your resident school based on the 2024-2025 Attendance Boundaries, then no action is required on your part. The district will place all students in their school of residence with these new boundary lines unless a request form is fully completed within the In-District Transfer Window and then is approved by the district.
2. If you would like your child to attend a different school than your residence area school, you must fill out the In-District Transfer Request form for consideration, which can be found [here](#).
3. If you have a rising 5th-grade student for the 24-25 school year and you wish to have your child stay in their current school instead of their resident school, please complete the form linked above. Remember, that the district will not provide transportation to these rising 5th graders. These students will be given priority in placement.
4. The district will admit or deny in-district transfer requests based on enrollment and class size numbers in each of our buildings. Though we would like to accommodate all requests, there may be instances where we will be unable to do so.
5. All families that fill out an In-District Transfer Request form will be notified of the status of their request by May 1, 2024.